

**GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
PAKISTAN METEOROLOGICAL DEPARTMENT
HEADQUARTERS OFFICE
ISLAMABAD**

No. Bgt-12(4)/2026/5387

Dated 23 June, 2026

MEMORANDUM

Subject: - **INCORRECT USE OF NOTIFIED NOMENCLATURE OF PAKISTAN METEOROLOGICAL DEPARTMENT**

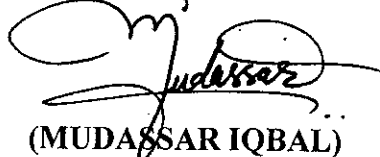
It has been observed that the term "Meteorological Services" is being used in the official correspondence, notifications; and other documents, which is not in accordance with the approved rules and nomenclature. The term "Meteorological Services" creates administrative and financial complications.

2. It is apprised that the name of the department is used as "Pakistan Meteorological Department" and has been declared as an attached department of Ministry of Defence vide S. No. 16A under Schedule III of Rules of Business, 1973.

3. Furthermore, in accordance with Appendix No.14 of the Fundamental Rules and Supplementary Rules (FR & SR), the term Meteorological Department has been used while declaring Director General as Head of Department.

4. Therefore, it is requested to ensure that the notified terminology i.e. "Pakistan Meteorological Department" shall be used in all official correspondence.

5. All concerned are requested to ensure strict compliance.


(MUDASSAR IQBAL)
Administrative Officer (Budget)

Distribution:-

1. Chief Meteorologist, Camp Office, Karachi/ FFD Lahore.
2. Chief Meteorologist, Drought, HQs Office, Islamabad.
3. Director NWFC/NSMC/R&D/IT, PMD HQs Office, Islamabad / *NAMC, Islamabad.*
4. Director RMCs Lahore/Karachi/Peshawar/Quetta /Gilgit.
5. Director IMG/CDPC Karachi.
6. SPS to Director General, PMD HQs Office, Islamabad.
7. DCAO, Establishment/ General Admin, PMD HQs Office, Islamabad.
8. Sr. Met, Coordination/ Planning, PMD HQs Office, Islamabad.
9. DDO / Accounts Officer, PMD Met. HQs Office, Islamabad.
10. ✓ Webmaster Please upload on PMD,s website under circular tab.